

The Board of Lake Township Trustees met in regular session at 6:30 p.m. at 12360 Market Avenue North, Hartville, Ohio with the following members present:

John Arnold, President  
Ellis Erb, Vice President  
Galen Stoll, Member

Also Present:

Ben Sommers	Joy Dingman
Mel Noble	James Shaffer
Earl McClung	Mary Ann Kannam
Michael Wilt	Sam Miller
Bob Moss	Karen Moss
Daniel R. Kamerer	Don Williamson
Don Wise	Greg Campbell

John Arnold called the meeting to order at 6:30 p.m.

- 12-051 A resolution was made by John Arnold approving the minutes of January 9, 2012 as submitted. Seconded by Ellis Erb. Roll call votes were:

John Arnold	yes
Ellis Erb	yes
Galen Stoll	yes

- 12-052 A resolution was made by John Arnold authorizing payment of payroll for January 31, 2012 in the amount of \$11,365.20. Seconded by Galen Stoll. Roll call votes were:

John Arnold	yes
Ellis Erb	yes
Galen Stoll	yes

- 12-053 A resolution was made by John Arnold authorizing payment of payroll for February 3, 2012 in the amount of \$56,953.12. Seconded by Ellis Erb. Roll call votes were:

John Arnold	yes
Ellis Erb	yes
Galen Stoll	yes

- 12-054 A resolution was made by John Arnold accepting/approving the Financial Report as of January 23 2012, as submitted by the Lake Township Fiscal Officer. Seconded by Galen Stoll. Roll call votes were:

John Arnold	yes
Ellis Erb	yes
Galen Stoll	yes

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12-055 A resolution was made by John Arnold authorizing payment of bills as of January 23, 2012 in the amount of \$76,788.92. Seconded by Ellis Erb. Roll call votes were:

John Arnold	yes
Ellis Erb	yes
Galen Stoll	yes

- The Board noted that this amount included \$31,000.00 for salt.

### CORRESPONDENCE

1. Kenneth Steele -- thanking the Board and Road Department for the repair work to his curb
2. Jeanne Stanford -- thanking the Board and Zoning Department for the clean up of Tippecanoe Avenue
3. Stark Soil & Water Conservation District -- Site Inspection Reports (Glengarry Allotment, Fiddlers Creek Condominiums, Hartville Hardware Home Center)
4. Doug Piekarz -- questions and concerns regarding fracking/IEL
5. Ohio Rail Development Commission -- information regarding a new crossing safety initiative called the "Crossbuck Assembly Program"
6. Ohio Department of Public Safety -- License Tax Distribution Reports
7. Ohio Township Association -- legislative alerts
8. U.S. Department of Commerce/U.S. Census Bureau -- reminder of 2011 Survey of Government Finances
9. NEFCO -- notice of January 2012 Board Meeting
10. Stark County Regional Planning Commission -- Tax Incentive Review Council Appointments (address later in Agenda)
11. Stark County Regional Planning Commission -- asking Township to update mailing lists and contact information
12. Ohio Environmental Protection Agency -- copy of correspondence sent to Leroy Yoder L.J. Yoder Construction regarding Glengarry Allotment
13. Stark County Regional Planning Commission -- information regarding their efforts with NEFCO to prepare the Cooperative Economic Development Strategy projects
14. Stark County Township Association -- information regarding the Government Academy as part of the Leadership Stark County seeking participation
15. Frank Gates Avizent -- information regarding their merger with York Risk Services Group
16. Dominion East Ohio -- informing us of rights and responsibilities as a Dominion customer
17. Stark County Township Association -- notice of January 19th Meeting
18. Lake Local Schools -- copy of correspondence to Stark County RPC regarding Lisa Avenue
19. Stark County LEPC -- announcement of March 10th Natural Resources Symposium

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**DEPARTMENT REPORTS**

**Police Department**

- Chief Britt addressed the Board regarding recent police activity. Four stolen vehicles were recovered with an arrest being made on one of the vehicles. Also regarding the hit skip accident that occurred on Mt. Pleasant an individual turned himself in and will be booked into the county jail.

12-056 A resolution was made by John Arnold hiring David Brown as Captain of Lake Township Police Department, effective January 21, 2012, Step 1 of the Police Captain's Pay Scale. This is to fill the position that was vacated when Harold Britt moved to the Chief's position. Seconded by Galen Stoll. Roll call votes were:

John Arnold	yes
Ellis Erb	yes
Galen Stoll	yes

**Road Department**

- None

**Zoning Department**

- None

**Fire Departments/Fire Prevention Office**

- None

**OLD BUSINESS:**

- None

**NEW BUSINESS:**

12-057 A resolution was made by John Arnold appointing Ellis Erb and Charles Hall III as representatives to the Tax Incentive Review Council for 2012. Seconded by Galen Stoll. Roll call votes were:

John Arnold	yes
Ellis Erb	yes
Galen Stoll	yes

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12-058 Mr. Arnold moved to adopt the following resolution:

WHEREAS, the Lake Township Board of Trustees have moved to accept credit cards payments in lieu of cash or checks payments to cover the cost of township fees, permits, and cemetery lots; and

WHEREAS, the Zoning, Cemetery, and Fiscal Dept. personnel have established merchant services policies and procedures in accordance with the provisions set forth by FirstMerit's Merchant Services and SecurityMetrics PCI (Payment Card Industry) Data Standards as it applies to the use and monitoring of such payments;

Now, therefore, be it resolved by the Board of Trustees of Lake Township, Stark County, Ohio, that:

The Lake Township Trustees adopt these policies and procedures (attached below) as part of the township record.

**CREDIT CARD SERVICES**

**(Payments in lieu of cash for Zoning Fees & Cemetery Lots and Fees)**

**POLICIES AND PROCEDURES**

1. October 10, 2011 - Res. #11-356 provided for the use of Debit or Credit Card payments as an alternative method to pay for expenses associated with burials and other township fees and permits exceeding \$30.00.
2. A 3% processing fee will be added to the amount owed.
3. Three copies of the transaction will be printed.
  - One copy for the person making the payment.
  - One signed copy with the department receipt to be given to the Fiscal Officer.
  - One unsigned copy to be attached to the nightly batch statement.
4. The Cemetery Dept. will maintain and secure batch reports.
5. Fiscal Department will maintain and secure signed transaction copies. These copies will be attached to bank statements and **MUST** be **PROPERLY SHREDDED AT TIME OF DESTRUCTION** for that public record.

Seconded by Ellis Erb. Roll call votes were:

John Arnold	yes
Ellis Erb	yes
Galen Stoll	yes

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12-059 A resolution was made by John Arnold authorizing the Board to execute the following Cemetery Deed:

Mt. Peace Cemetery -- Section 3, Lot 120, Grave 5

Seconded by Galen Stoll. Roll call votes were:

John Arnold	yes
Ellis Erb	yes
Galen Stoll	yes

12-060 A resolution was made by John Arnold authorizing correspondence be forwarded to the Stark County Engineer seeking his recommendation on the Lisa Avenue issue, whether it should be restored to a deadend street or allow it to continue to remain open to through traffic. Seconded by Ellis Erb. Roll call votes were:

John Arnold	yes
Ellis Erb	yes
Galen Stoll	yes

#### **MEETING REPORTS/MISCELLANEOUS**

- None

#### **FISCAL OFFICER'S REPORT**

12-061 A resolution was made by John Arnold authorizing the Board and Fiscal Officer to sign all Purchase Orders and Vouchers. Seconded by Galen Stoll. Roll call votes were:

John Arnold	yes
Ellis Erb	yes
Galen Stoll	yes

#### **PUBLIC SPEAKS**

*Mel Noble, 8751 Woodlore Circle, North Canton;* Mr. Noble addressed the Board regarding the Road Department and the Lake Township Police Department. He is very pleased to live in Lake Township and have these departments, he as had to call both departments and received prompt responses.

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12-062 A resolution was made by John Arnold adjourning the meeting at 6:44 p.m. Seconded by Galen Stoll. Roll call votes were:

John Arnold	yes
Ellis Erb	yes
Galen Stoll	yes

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Ben Sommers, Fiscal Officer

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John Arnold, President

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Ellis Erb, Vice President

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Galen Stoll, Member

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