

The Board of Lake Township Trustees met in regular session at 6:30 p.m. at 12360 Market Avenue North, Hartville, Ohio with the following members present:

John Arnold, President  
Jeremy Yoder, Vice President  
Steve Miller, Member

Also Present:

Robert Moss	Joy Dingman
Dale Schrock	Kelly Viscounte
Tom Wiles	John Koehler

John Arnold called the regular meeting to order.

18-211 A resolution was made by John Arnold approving the minutes of May 14, 2018 meeting as submitted. Seconded by Jeremy Yoder. Roll call votes were:

John Arnold	yes
Jeremy Yoder	yes
Steve Miller	yes

18-212 A resolution was made by John Arnold authorizing processing and payment of payroll for May 31, 2018. Seconded Steve Miller. Roll call votes were:

John Arnold	yes
Jeremy Yoder	yes
Steve Miller	yes

18-213 A resolution was made by John Arnold authorizing processing and payment of payroll for June 1, 2018. Seconded Steve Miller. Roll call votes were:

John Arnold	yes
Jeremy Yoder	yes
Steve Miller	yes

18-214 A resolution was made by John Arnold approving Financial (Fund Status and Cash Flow Summary by Fund) Reports as of May 30, 2018 reports will be attached to the minutes and made a part thereof. Seconded by Jeremy Yoder. Roll call votes were:

John Arnold	yes
Jeremy Yoder	yes
Steve Miller	yes

18-215 A resolution was made by John Arnold authorizing all EXPENDITURES as of May 30, 2018 in the amount of \$29,200.87 reports will be attached to the minutes and made a part thereof. Seconded by Steve Miller. Roll call votes were:

John Arnold	yes
Jeremy Yoder	yes
Steve Miller	yes

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**CORRESPONDENCE**

1. State of Ohio Division of Liquor Control – Licensing Fee Distribution Report
2. Stark County Township Association – reminder of membership dues
3. Ohio Bureau of Workers’ Compensation – notice of changes in invoicing layout, etc.
4. Medical Mutual of Ohio – information regarding 2018 network options
5. Eric Kauffman – concerns about speeding on Middletown Street
6. 1-888-OhioComp – information about their services as a Managed Care Organization
7. Colleen VanNatta – inquiring about public meetings
8. Ohio Department of Job and Family Services – request to complete an Occupational Employment Statistics report
9. Stark County Regional Planning Commission – copy of correspondence sent to Atwell, LLC regarding Dollar General-Cleveland; notice of Subdivision Review Subcommittee meeting on June 4, 2018 at 1:30 p.m.; notice of Planning Commission meeting on June 5, 2018 at 7:30 p.m.; list of applications made to RPC for Subcommittee and Planning Commission consideration
10. Brandy Moorhead – speed limit on Mogadore ... south of Lake Center
11. Ohio Deferred Compensation – May 2018 *Employer* Newsletter
12. Ohio Township Association – legislative alerts and information
13. EarthCon Consultants, Inc. – copies of *2017 Landfill Gas Monitoring Results* and *2017 Annual Report* sent to USEPA/Region 5 Chicago
14. Stark County Schools Council of Governments – 2018/2019 insurance rates
15. Ohio Department of Commerce – 2018 Equipment Grant Application

**DEPARTMENT REPORTS**

**Police Department**

- The Board acknowledged receipt of Uniontown Police Department’s *Received Summary Reports* for January through April 2018 and *Arrest Reports* for January through April 2018.

**Road Department**

- None

**Zoning Department**

- None

**Fire Departments/Fire Prevention Office**

- None

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**OLD BUSINESS:**

- None

**NEW BUSINESS:**

18-216 A resolution was made by John Arnold authorizing the Board and Fiscal Officer to execute the following Road Open Permit:

- O-18-06: Lakeside Landscapes, Inc. – Daisybrook Street (install sidewalks)
- O-18-07: Heritage Glen HOA/J&H Concrete – Legacy Street (install sidewalks)
- O-18-08: Heritage Glen HOA/J&H Concrete – Estate Ave. (install sidewalks)
- D-18-14: Dominion East Ohio – Class Avenue (install gas service line to existing)
- D-18-15: Dominion East Ohio – MacKenzie Ave. (install new long side service line)

Seconded by Jeremy Yoder. Roll call votes were:

John Arnold	yes
Jeremy Yoder	yes
Steve Miller	yes

18-217 A resolution was made by John Arnold authorizing the Board to execute the following Cemetery Deeds:

- Uniontown Greenlawn Cemetery -- Section P, Lot 36, Grave 4
- Uniontown Greenlawn Cemetery -- Section P, Lots 25, Graves 2,3,4  
Lot 36, Graves 1,2,3
- Woods Cemetery -- Section South, Lot 12W, Graves 1 & 2

Seconded by Jeremy Yoder. Roll call votes were:

John Arnold	yes
Jeremy Yoder	yes
Steve Miller	yes

18-218 A resolution was made by John Arnold accepting the May 16, 2018 Quote No. 5057960 from Ziegler Tire and authorizing an expenditure, for the Road Department, in the amount of \$2,860.00 for tires for the Vactor Truck. Seconded by Steve Miller. Roll call votes were:

John Arnold	yes
Jeremy Yoder	yes
Steve Miller	yes

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18-219 A resolution was made by John Arnold accepting the May 16, 2018 Estimate No. 314 and authorizing an expenditure, for the Road Department, in the amount of \$8,114.40 for perforated pipe, catch basins and grates from Marlboro Supply. Seconded by Steve Miller. Roll call votes were:

John Arnold      yes  
Jeremy Yoder     yes  
Steve Miller      yes

- The Board discussed vacation leave language in the union contract. Though the intent was the same, the wording was different in the employee handbook and union contracts. This change will use the same wording for ease of understanding.

18-220 A resolution was made by Jeremy Yoder authorizing the Board to sign a Memorandum of Understanding/Modification of Collective Bargaining Agreement with local representatives of the Utility Workers of America, AFL-CIO Local 578 changing the language for **ARTICLE XIII** of the current **NEGOTIATED AGREEMENT BETWEEN THE BOARD OF TRUSTEES FOR LAKE TOWNSHIP, STARK COUNTY AND THE UTILITY WORKERS UNION OF AMERICA, AFL-CIO LOCAL 578 DATED MARCH 1, 2018 THROUGH AUGUST 31, 2020:**

The Negotiated Agreement **currently reads as follows:**

**ARTICLE XIII – VACATION LEAVE**

A. All full-time Employees shall be entitled to vacation in the following manner:

<u>Full -time Employees</u>		<u>Period of Vacation</u>
Anniversary Date	Less than 1 year	0 days
	1 - 5 years	10 days
	6 - 10 years	15 days
	11 - 20 years	20 days
	20 years +	25 days

- B. Full-time Employee means an Employee whose regular hours of service for the Township total forty (40) hours per week.
- C. For the purpose of administering vacations, the workweek shall be Monday through Friday, and all days included therein shall be deemed workdays. (One week for full-time Employees: Monday - Friday.)
- D. Anniversary date shall be the last date of hiring by the Township.
- E. A maximum of one (1) week of earned, unused vacation may be carried over to the next year.

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- F. The vacation schedule period shall be from January 1 to December 31 of each year.
- G. Vacation may be taken in increments of no less than one-half day increments.
- H. Vacation requests must be approved by the Highway Superintendent or his designee. A request for annual vacation leave must be submitted by the Employee at least three (3) weeks (twenty-one (21) calendar days) prior to the effective beginning date. Annual vacation will be taken at such time as the Employee and the Highway Superintendent or his designee mutually agree. The twenty-one (21) calendar day notification may be waived at the discretion of the Highway Superintendent or his designee.
- I. Annual vacation leave is earned during the time the Employee is on active pay status. It is not earned while on unpaid leave of absence, unpaid military leave, or while working on a part-time basis.
- J. An Employee may extend vacation with the approval of the Highway Superintendent or his designee. In such cases, the Employee may use unpaid leave if the Employee has exhausted all vacation accrual.
- K. Upon termination of employment from Township service, payment for earned but unused vacation leave shall be made in one lump sum at the Employee's then current base rate of pay. Payment shall be made within ninety (90) days of the time of termination of employment.

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Upon acceptance and ratification of this Memorandum of Understanding the Negotiated Agreement **will be modified and amended to read as follows:**

**ARTICLE XIII – VACATION LEAVE**

- A. All full-time Employees shall be entitled to vacation in the following manner:

<b><u>Full Time Employees</u></b>	<b><u>Period of Vacation</u></b>
<b>Less than 1 year</b>	<b>None</b>
<b>After 1 year</b>	<b>10 days (2 weeks)</b>
<b>After 5 years</b>	<b>15 days (3 weeks)</b>
<b>After 10 years</b>	<b>20 days (4 weeks)</b>
<b>After 20 years</b>	<b>25 days (5 weeks)</b>

- B. Full-time Employee means an Employee whose regular hours of service for the Township total forty (40) hours per week.

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- C. For the purpose of administering vacations, the workweek shall be Monday through Friday, and all days included therein shall be deemed workdays. (One week for full-time Employees: Monday - Friday.)
- D. Anniversary date shall be the last date of hiring by the Township.
- E. A maximum of one (1) week of earned, unused vacation may be carried over to the next year.
- F. The vacation schedule period shall be from January 1 to December 31 of each year.
- G. Vacation may be taken in increments of no less than one-half day increments.
- H. Vacation requests must be approved by the Highway Superintendent or his designee. A request for annual vacation leave must be submitted by the Employee at least three (3) weeks (twenty-one (21) calendar days) prior to the effective beginning date. Annual vacation will be taken at such time as the Employee and the Highway Superintendent or his designee mutually agree. The twenty-one (21) calendar day notification may be waived at the discretion of the Highway Superintendent or his designee.
- II. Annual vacation leave is earned during the time the Employee is on active pay status. It is not earned while on unpaid leave of absence, unpaid military leave, or while working on a part-time basis.
- J. An Employee may extend vacation with the approval of the Highway Superintendent or his designee. In such cases, the Employee may use unpaid leave if the Employee has exhausted all vacation accrual.
- K. Upon termination of employment from Township service, payment for earned but unused vacation leave shall be made in one lump sum at the Employee's then current base rate of pay. Payment shall be made within ninety (90) days of the time of termination of employment.

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Said modification is contingent upon acceptance and ratification by the proper representatives of **THE UTILITY WORKERS UNION OF AMERICA, AFL-CIO LOCAL 578**. Seconded by John Arnold. Roll call votes were:

John Arnold	yes
Jeremy Yoder	yes
Steve Miller	yes

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18-221 A resolution was made by John Arnold authorizing the Board of Lake Township Trustees to execute an Agreement, in the amount of \$6,117.00, with the Stark County Regional Planning Commission for mapping of Lake Township's storm water conveyance systems outside of the urbanized area as authorized pursuant to Resolution No. 18-180 and adopted April 23, 2018. Seconded by Jeremy Yoder. Roll call votes were:

John Arnold	yes
Jeremy Yoder	yes
Steve Miller	yes

**MEETING REPORTS/MISCELLANEOUS**

- Trustee Yoder attended the Memorial Day Program at Uniontown Lion's Park. It was nice event to honor the Veterans
- Trustee Yoder is meeting with Lake Chamber of Commerce on Friday June 1, 2018. They have a proposal concerning the Lake Township Bed Tax.
- Trustee Miller met with Dan & Bob Dehoff to discuss possible future development along Cleveland Ave.
- Trustee Miller has a meeting on June 14<sup>th</sup> with the Western Reserve Land Conservancy to discuss parks and recs acquisition and how they can help us.

**FISCAL OFFICER'S REPORT**

18-222 A resolution was made by John Arnold authorizing the Board and Fiscal Officer to sign all Purchase Orders, Vouchers, and Reconciliations. Seconded by Jeremy Yoder. Roll call votes were:

John Arnold	yes
Jeremy Yoder	yes
Steve Miller	yes

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18-223 A resolution was made by John Arnold authorizing a request for an Additional Amended Certificate.

<u>AMOUNT</u>	<u>FUND NAME</u>	<u>SOURCE</u>
\$67,424.00	#1000 General Fund	Stark-Tusc-Wayne Joint Solid Waste District Grants

Seconded by Jeremy Yoder. Roll call votes were:

John Arnold	yes
Jeremy Yoder	yes
Steve Miller	yes

**PUBLIC SPEAKS**

Dale Schrock, 11012 Geib Ave, Hartville ; Mr. Schrock informed the Board that he has been employed by Lake Township since 1984 and will be retiring on August 31, 2018. He thanked the Board for the opportunity to work here, its been a great job but its time to pass it on to the young guys. The Board thanked and congratulated him.

18-224 A resolution was made by John Arnold to adjourn the meeting at 6:43 p.m. Seconded by Jeremy Yoder. Roll call votes were:

John Arnold	yes
Jeremy Yoder	yes
Steve Miller	yes

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Robert Moss, Fiscal Officer

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John Arnold, President

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Jeremy Yoder, Vice President

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Steve Miller, Member

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