

The Board of Lake Township Trustees met in regular session at 6:30 p.m. at 12360 Market Avenue North, Hartville, Ohio with the following members present:

Jeremy Yoder, President  
Steve Miller, President  
John Arnold, Member

Also Present:

Bob Moss	Joy Dingman
Sam Miller	Pat F...(illegible)
Gianna C...(illegible)	Matt Hicks
Ben Wes...(illegible)	

Jeremy Yoder called the regular meeting to order.

19-055 A resolution was made by Jeremy Yoder approving the January 14, 2019, minutes as submitted. Seconded by Steve Miller. Roll call votes were:

Jeremy Yoder	yes
Steve Miller	yes
John Arnold	yes

19-056 A resolution was made by Jeremy Yoder authorizing processing and payment of payroll for January 31, 2019. Seconded Steve Miller. Roll call votes were:

Jeremy Yoder	yes
Steve Miller	yes
John Arnold	yes

19-057 A resolution was made by Jeremy Yoder authorizing processing and payment of payroll for February 8, 2019. Seconded Steve Miller. Roll call votes were:

Jeremy Yoder	yes
Steve Miller	yes
John Arnold	yes

19-058 A resolution was made by Jeremy Yoder approving Financial Reports (Fund/Appropriation/Revenue Status and Cash Summary by Fund) as of January 28, 2019 reports will be attached to the minutes and made a part thereof. Seconded by Steve Miller. Roll call votes were:

Jeremy Yoder	yes
Steve Miller	yes
John Arnold	yes

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19-059 A resolution was made by Jeremy Yoder authorizing all EXPENDITURES as of January 28, 2019 in the amount of \$188,467.96 reports will be attached to the minutes and made a part thereof. Seconded by John Arnold. Roll call votes were:

Jeremy Yoder	yes
Steve Miller	yes
John Arnold	yes

### CORRESPONDENCE

1. Stark County Regional Planning Commission – notice of February 5, 2019 Stark County Regional Planning Commission Meeting at 7:30 p.m.; copy of correspondence to GBC Design, Inc. regarding Alloway Meadows
  2. Ohio Department of Transportation – request for streetlight on SR 619/Williamsburg Ave NW
  3. Ohio Department of Administrative Services – Certificate of Membership for 2019
  4. Ohio Department of Commerce/Division of Liquor Control – questions pertaining to the hearing request for Dolgen Midwest, LLC dba Dollar General #19888 (13229 Cleveland Avenue NW, Uniontown)
  5. George Mokodean – question regarding Christmas tree recycling
  6. Tricia Marchion – question regarding noise ordinance
  7. Vicki Fulimeni – question regarding enforcement of Parking Ban during issued snow emergencies
  8. Ohio Department of Agriculture – notice of upcoming aerial treatment for Gypsy Moths. Treatment to begin in early to mid-May with a larvicide treatment
  9. FirstEnergy Corp – information and resources secured in advance of Winter Storm Harper; notice of FirstEnergy Transmission Vegetation 2019 work along certain power lines in Lake Township
  10. State Employment Relations Board – notice of March 22, 2019 conference
  11. Stark Soil & Water Conservation District – information/update regarding Pleasantwood Timbering project
  12. Engie – notice of electric service contract expiration
  13. The University of Akron / CUE – notice that Cargill has salt available through their uncommitted contract with CUE
  14. Abbie Neo – interest in community garden project as part of Lake High School National Honor Society
- In reference to Correspondence No. 13 – Trustee Miller commented that we may need to make another purchase, due to the use over the last couple weeks

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**DEPARTMENT REPORTS**

**Police Department**

- None

**Road Department**

- None

**Zoning Department**

- None

**Fire Departments/Fire Prevention Office**

- None

**OLD BUSINESS:**

- None

**NEW BUSINESS:**

19-060 A resolution was made by Jeremy Yoder authorizing the Fiscal Officer to release the Bond for the following Road Open Permit:

- O-18-22: Underground Services for work completed at 3097 Brumbaugh

Seconded by John Arnold. Roll call votes were:

Jeremy Yoder	yes
Steve Miller	yes
John Arnold	yes

19-061 A resolution was made by Jeremy Yoder accepting the January 14, 2019 Quote No. QT24446 from Winter Equipment and authorize an expenditure, for the Road Department, in the amount of \$11,255.64 for the purchase of cutting edges/plow guards. Seconded by Steve Miller. Roll call votes were:

Jeremy Yoder	yes
Steve Miller	yes
John Arnold	yes

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19-062 A resolution was made by Jeremy Yoder acknowledging and authorizing the additional salt delivery fees from Nordonia Landscape for 392.95 tons of salt at \$12.85/ton for a total of \$5,049.41. Seconded by Steve Miller. Roll call votes were:

Jeremy Yoder	yes
Steve Miller	yes
John Arnold	yes

19-063 A resolution was made by Jeremy Yoder authorizing the Board to execute the Ohio Department of Transportation 2018 annual Township Highway System Mileage Certification sheet indicating 139.479 miles of roadway. Seconded by John Arnold. Roll call votes were:

Jeremy Yoder	yes
Steve Miller	yes
John Arnold	yes

19-064 A resolution was made by Jeremy Yoder authorizing the township to participate in the Ohio Bureau of Workers' Compensation Group Retrospective Rating Program, sponsored through the Ohio Township Association and to renew services with CareWorksComp to act as our Third-Party Administrator. The Board further authorizes payment of the \$2,468.00 CareWorksComp's Administrative Fee and for the President of the Board to execute the following necessary document to complete the enrollment:

- Employer Statement for Group Retrospective Rating Program (BWC Form U-153)

Seconded by Steve Miller. Roll call votes were:

Jeremy Yoder	yes
Steve Miller	yes
John Arnold	yes

19-065 A resolution was made by Jeremy Yoder hiring Dustin Flitcraft as a Road Department auxiliary employee at an hourly rate of \$9.00 pursuant to Resolution 19-013 (Group "B") and pursuant to the provisions contained in Resolution No. 19-047 adopted January 14, 2019 and subject to all provisions of the Lake Township Trustees, the Lake Township Employee handbook and contingent upon successful completion of a drug test. Seconded by John Arnold. Roll call votes were:

Jeremy Yoder	yes
Steve Miller	yes
John Arnold	yes

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19-066 A resolution was made by Jeremy Yoder authorizing the Board to execute the following Cemetery Deeds:

- Uniontown Greenlawn Cemetery -- Section M, Lot 96, Grave 3
- Mt. Peace Cemetery -- Section 3, Lot 104, Grave 5

Seconded by Steve Miller. Roll call votes were:

Jeremy Yoder	yes
Steve Miller	yes
John Arnold	yes

19-067 A resolution was made by Jeremy Yoder accepting the January 24, 2019 Work Order/Quote from Ziegler Tire and authorizing a purchase, for the Road Department, in the amount of \$1,923.00 for the purchase of drive tires for a 2015 Western Star dump truck (Unit 2615). Seconded by John Arnold. Roll call votes were:

Jeremy Yoder	yes
Steve Miller	yes
John Arnold	yes

- The Board discussed the credit card and purchasing policies. Trustee Arnold asked if legal counsel had reviewed the policies? Fiscal Officer Moss responded that she had not but the policies came directly from the state auditors office and had to be enacted by February 2, 2019. Trustee Miller suggested adopting it then it could be looked at by legal counsel and revisions made at that time.

19-068 A resolution was made by Jeremy Yoder accepting the **Lake Township Credit Card Account Policy (2018)** and **Purchasing Policy** as presented by the Fiscal Officer and amending the Lake Township Employee Handbook ARTICLE VI-Policy/CREDIT CARDS to replace all prior adopted language with the **Lake Township Credit Card Account Policy (2018)** and **Purchasing Policy** as accepted and adopted this day.

Seconded by Steve Miller. Roll call votes were:

Jeremy Yoder	yes
Steve Miller	yes
John Arnold	yes

19-069 A resolution was made by Jeremy Yoder accepting the January 28, 2019 Estimate No. 181 from North Canton Truck Center and authorizing an expenditure, for the Road Department, in the amount of \$4,046.82 for mechanical repairs needed to the 2006 International dump truck (Unit 1106). Seconded by John Arnold. Roll call votes were:

Jeremy Yoder	yes
Steve Miller	yes
John Arnold	yes

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19-070 A resolution was made by Jeremy Yoder authorizing the Board and Fiscal Officer to execute the following Road Open Permit:

- D-19-03: Dominion East Ohio Gas – 2945 Sutherland Cir. (new short side svc. line)

Seconded by John Arnold. Roll call votes were:

Jeremy Yoder	yes
Steve Miller	yes
John Arnold	yes

### **MEETING REPORTS/MISCELLANEOUS**

- None

### **FISCAL OFFICER'S REPORT**

19-071 A resolution was made by Jeremy Yoder authorizing the Board and Fiscal Officer to sign all Purchase Orders, Vouchers, and Reconciliations. Seconded by John Arnold. Roll call votes were:

Jeremy Yoder	yes
Steve Miller	yes
John Arnold	yes

### **PUBLIC SPEAKS**

19-072 A resolution was made by Jeremy Yoder to convene an executive session 6:45 p.m. pursuant to ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee and to include the Trustees and Fiscal Officer. Seconded by John Arnold. Roll call votes were:

Jeremy Yoder	yes
Steve Miller	yes
John Arnold	yes

19-073 A resolution was made by Jeremy Yoder to return from executive session at 7:20 p.m. Seconded by John Arnold. Roll call votes were:

Jeremy Yoder	yes
Steve Miller	yes
John Arnold	yes

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19-074 A resolution was made by Jeremy Yoder authorizing an annual pay increase of 2% for all non-bargaining employees covered under the Lake Township UPD Administrative Support, General Administrative Support, and Department Head Supervisory Pay Scale retroactive to January 1, 2019. The Board further resolve to move Kim Berry to Step I of the Uniontown Police Department Administrative Assistant Level IV pay scale which reflects \$18.03/hr. Seconded by Steve Miller. Roll call votes were:

Jeremy Yoder	yes
Steve Miller	yes
John Arnold	yes

19-075 A resolution was made by Jeremy Yoder to adjourn the meeting at 7:21 p.m. Seconded by John Arnold. Roll call votes were:

Jeremy Yoder	yes
John Arnold	yes
Steve Miller	yes

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Bob Moss, Fiscal Officer

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Jeremy Yoder, President

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Steve Miller, Vice President

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John Arnold, Member

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