

The Board of Lake Township Trustees met in regular session at 6:30 p.m. at 12360 Market Avenue North, Hartville, Ohio. The meeting was streamed live via Facebook with the following members present:

John Arnold, Vice President
Jeremy Yoder, Member

Also Present:

Steve Lacey

Sophia Troyer

John Arnold called the regular meeting to order.

- 20-112 A resolution was made by John Arnold approving the Minutes of March 9, 2020 as submitted. Seconded by Jeremy Yoder. Roll call votes were:
- | | |
|--------------|-----|
| John Arnold | yes |
| Jeremy Yoder | yes |
- 20-113 A resolution was made by John Arnold authorizing processing and payment of payroll for March 31, 2020. Seconded Jeremy Yoder. Roll call votes were:
- | | |
|--------------|-----|
| John Arnold | yes |
| Jeremy Yoder | yes |
- 20-114 A resolution was made by John Arnold authorizing processing and payment of payroll for April 3, 2020. Seconded Jeremy Yoder. Roll call votes were:
- | | |
|--------------|-----|
| John Arnold | yes |
| Jeremy Yoder | yes |
- 20-115 A resolution was made by John Arnold approving Financial (Fund/Appropriation/ Revenue Status and Cash Summary by Fund) Reports as of March 23, 2020 reports will be attached to the minutes and made a part thereof. Seconded by Jeremy Yoder. Roll call votes were:
- | | |
|--------------|-----|
| John Arnold | yes |
| Jeremy Yoder | yes |
- 20-116 A resolution was made by John Arnold authorizing all EXPENDITURES as of March 23, 2020 in the amount of \$50,315.68, reports will be attached to the minutes and made a part thereof. Seconded Jeremy Yoder. Roll call votes were:
- | | |
|--------------|-----|
| John Arnold | yes |
| Jeremy Yoder | yes |
- Trustee Arnold announced there would be no public speak during this first attempt at live streaming. He said if anyone has questions they should reach out to the township via email and they will be addressed during normal business hours. The Staff will be in everyday as part of the list of necessary services.

- Trustee Yoder stated email address and many forms are available on our website at <https://www.laketwpstarkco.com/>.
- Trustee Arnold thanked Bob Moss for his service as Fiscal Officer, stating he did a great job, transition the fiscal office through a tumultuous time. Trustee Yoder agreed stating Bob helped bring himself and Trustee Miller on board as well as putting the township finances on checkbookohio.com for transparency. They wished him the best as his term expires on March 31, 2020.

CORRESPONDENCE

1. Slabinski, Christina – Summer Internship inquiry
2. Stark County Regional Planning – Evermore Community Church site plan waiver; Public Hearing Notice RE: Community Development Block Grant & HOME Program; Fox Acres No. 1 Final Plat; Cancellation Notice SCRPC Annual Dinner 3/18/20
3. Stark County Township Association – Advisory Council presentations; Cancellation Engineer’s Meeting 4/2/20; Cancellation SCTA Mtg 3/19/20; Open Meetings Act Letter for OH Attorney General; Pandemic License Enrollment Forms
4. Wise, Robert -- records request
5. NEFCO – March 18, 2020 Agenda; Cancellation of Board Mtg 3/18/20
6. Ohio Department of Administrative Services – Cancellation of Spring Trade Show; Update for political subdivision postponing administrative fees
7. Stark County Veterans Service Commission – Postponement of Veterans Ceremony 3/29/20
8. Ohio Bureau of Workers Comp – Survey
9. 415 Group – IT & COVID-19 work from home inquiry
10. Canton Regional Chamber of Commerce – Chamber’s response to Coronavirus
11. Richard, Dan – question re: disposal of railroad ties
12. Stark County Prosecutors – Cancellation of liquor control hearings
13. Ohio Township Association – 3/13/20 COVID-19 information; 3/17/20 COVID-19 Update; 3/18/20 Call to Action
14. Stark Economic Development Board – COVID-19 Business Assistance information
15. FirstEnergy Corp. – 3/13/20 Coronavirus Press Release; COVID-19 Update
16. Village of Hartville Mayor – Cancellation of 3/20/20 drainage mtg.
17. Strengthening Stark – Changing GIS Platform 2020 Strategy Mtgs to Video Conferencing
18. R.W. Sidley – Business Update for Coronavirus
19. Stark County Engineer – Cancellation of Trustees’ & Road Superintendent’s meetings on 4/2/20
20. Rentwear – COVID-19 Business Update
21. Top Choice Roofing – letter introducing business
22. American Transparency – records request

23. Ohio Auditor – information about auditing costs and the implementation of a Local Government Auditor Support Fund
24. Stark County Health Dept. – COVID-19 letter

- In reference to the following correspondence:

No. 1 – Trustee Yoder will reach out to Christina Slabinski to find out about her interests.

DEPARTMENT REPORTS

Police Department

- None

Road Department

- None

Zoning Department

- None

Fire Departments/Fire Prevention Office

- None

OLD BUSINESS:

- None

NEW BUSINESS:

20-117 Trustee Arnold moved the adoption of the following Resolution:

WHEREAS, on March 9, 2020, Ohio Governor Mike DeWine issued an Executive Order declaring a State of Emergency relating to the COVID-19 outbreak in the state of Ohio; and

WHEREAS, on March 11, 2020, the head of the World Health Organization declared COVID-19 a global pandemic; and

WHEREAS, on March 13, 2020, the President of the United States, Donald Trump, declared a National Emergency concerning the COVID-19 outbreak, also referred to as coronavirus; and

WHEREAS, on March 12, 2020, the Director of the Ohio Department of Health issued an Order prohibiting mass gatherings of one hundred (100) or more people, this number was later modified to prohibiting mass gatherings of more than fifty (50) people by way of a March 17, 2020, directive from the Director of the Ohio Department of Health; and

WHEREAS, on March 13, 2020, the Ohio Attorney General, David Yost, authored a letter to local officials stating that in an effort to balance the requirements of the Ohio Open Meetings Act and the Orders and Directives resulting from the current COVID-19 health crisis, in which he made the recommendation that public officials be permitted to attend public meetings by teleconference, that the public meetings may be available to the public by way of teleconference or other streaming platforms; and

WHEREAS, on March 15, 2020, the Centers for Disease Control and Prevention (CDC) issued interim guidance on procedures and protocols to follow during the COVID-19 outbreak, which include limiting gatherings to no more than fifty (50) people and remaining six (6) feet apart (“social distancing”) to prevent further spread of COVID-19; and

WHEREAS, also on March 16, 2020, the President of the United States, Donald Trump, issued the “President’s Guidelines for Coronavirus for America” in conjunction with the CDC, which included recommendations that social gatherings be limited to no more than ten (10) people; and

WHEREAS, on March 18, 2020, the U.S. Equal Employment Opportunity Commission (EEOC) issued a News Release with guidelines pertaining to the COVID-19 pandemic, which states that during this state of emergency, employers may ask their employees about their symptoms and take employee’s temperatures without violating EEOC rules and regulations; and

WHEREAS, on March 12, 2020, the U.S. Department of Labor issued a News Release containing updated guidance on flexible use of leave permitted the Family Medical Leave Act pertaining to employees who may be required to miss work due to the COVID-19 outbreak.

NOW THEREFORE, it is hereby RESOLVED by the Trustees that:

1. Consistent with the Ohio Governor’s Executive Order, the Board of Trustees declare a State of Emergency in Lake Township, Stark County, Ohio.

2. The State of Emergency in Lake Township, Stark County, Ohio, will remain in place as long as the Ohio Governor's Executive Order remains in place.

3. Consistent with directives and guidelines issued by federal and state authorities, the Board of Trustees will implement policies and procedures to allow for the operation of essential government business, while complying with the directives and guidelines issued by the Ohio Governor, Ohio Department of Health, CDC, and President of the United States.

4. In an effort to promptly implement all directives and guidelines issued by federal and state authorities, as well as the provision of this Resolution, the Board of Trustees authorize all Department Heads to carry out the terms of this Resolution and the policies and procedures suggested to address this State of Emergency.

Seconded by Jeremy Yoder. Roll call votes were:

John Arnold	yes
Jeremy Yoder	yes

- The Trustees noted that Township Administrative Offices are considered essential staff as well as the Uniontown Police Department, the fire departments and the road department. They are taking all the precautions that are necessary. The situations is being continuously evaluated to best protect the employees.

20-118 Trustee Arnold moved the adoption of the following Resolution:

WHEREAS, House Bill 291 was signed into law on December 20, 2018 and became effective March 20, 2019;

WHEREAS ORC 3.061 authorizes the use of an employee dishonesty and faithful performance of duty policy instead of individual surety bonds, for trustees, employees, and appointees who are otherwise required by law to acquire a bond before entering upon the discharge of duties; and

WHEREAS, in accordance with ORC 3.061, the Township must adopt a policy by resolution to allow the use of an employee dishonesty and faithful performance of duty coverage document, rather than a surety bond, to protect the Township from financial or property loss caused by fraudulent or dishonest actions of and the failure to perform a duty prescribed by law for an officer, employee or appointee; the following shall apply to the policy;

1. An officer, employee, or appointee shall be considered qualified to hold the office or employment, without acquiring a bond, on the date the oath of office is taken, certified, and filed as required by law.

2. An officer, employee, or appointee shall have the employee dishonesty and faithful performance of duty policy in effect before the individual's term of office or employment and the officer, employee or appointee shall not commence the discharge of duties until coverage is documented.
3. All officers, employees, or appointees who would otherwise be required to file a bond before commencing the discharge of duties shall be covered by and are subject to the employee dishonesty and faithful performance of duty policy instead of a surety bond requirement.
4. The coverage amount for an officer, employee, or appointee under an employee dishonesty and faithful performance of duty policy shall be equal to or greater than the maximum amount of the bond otherwise required by law.

NOW, THEREFORE, BE IT RESOLVED, that on this date March 23, 2020 the Lake Township Board of Trustees, in Stark County hereby authorizes the Township to purchase and use the employee dishonesty and faithful performance of duty policy through Hanover Insurance Company as presented in the Insurance & Risk Management Proposal for Policy Period April 1, 2020 – April 1, 2021 from Wichert Insurance and Ramsburg Insurance. This is instead of individual surety bonds for officers, employees, and appointees who are otherwise required by law to acquire a bond before entering upon the discharge of duties.

Seconded by Jeremy Yoder. Roll call votes were:

John Arnold	yes
Jeremy Yoder	yes

- 20-119 A resolution was made by John Arnold authorizing the Fiscal Officer to refund a Board of Zoning Appeals Application Fee, in the amount of \$275.00, to Eugene Sommers with reference to property located at 12201 King Church Avenue. It was determined that Mr. Sommers did not need to bring his issue before the Board of Zoning Appeals as originally advised. Seconded by Jeremy Yoder. Roll call votes were:

John Arnold	yes
Jeremy Yoder	yes

- 20-120 A resolution was made by John Arnold accepting the resignation of Matthew Erb as a member of the Board of Zoning Appeals, effective immediately. Seconded by Jeremy Yoder. Roll call votes were:

John Arnold	yes
Jeremy Yoder	yes

- The Board noted that Matthew Erb will be taking office as the new Fiscal Officer on April 1, 2020.

20-121 Trustee Arnold motioned the following resolution:

WHEREAS, the Lake Township Board of Trustees contract for the township's property and casualty insurance, which includes the public official bonds; and

WHEREAS, the current policy is due to expire on April 1, 2020; and

WHEREAS, Wichert Insurance and Ramsburg Insurance have submitted an Insurance and Risk Management Proposal from Selective Insurance Company and Hanover Insurance Company for the contract year 2020 with an annual premium of \$61,769.00, which reflects a 1% increase from the previous contract year.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Lake Township, Stark County, Ohio, accept the renewal policy for the township's property and casualty insurance with Selective Insurance Company and Hanover Insurance Company, through Wichert Insurance and Ramsburg Insurance for a contract period of one year, beginning April 1, 2020 extending through April 1, 2021.

Seconded by Jeremy Yoder. Roll call votes were:

John Arnold	yes
Jeremy Yoder	yes

20-122 A resolution was made by John Arnold scheduling the 2020 Lake Township Spring Cleanup for Wednesday, June 3rd thru Friday, June 5th from 8:00 A.M. to 8:00 P.M. every day and Saturday, June 6th from 8:00 A.M. to 6:00 P.M. and authorizing staff to obtain pricing for the same. In addition, the Board further resolves to limit the number of tires permitted for disposal to twelve (12) tires per household. Disposal of commercial or business tires is prohibited. No hazardous materials will be accepted. The cleanup will be held behind the Road Department building. Seconded by Jeremy Yoder. Roll call votes were:

John Arnold	yes
Jeremy Yoder	yes

20-123 A resolution was made by John Arnold Authorize the Board to execute the following Cemetery Deeds:

- Uniontown Greenlawn Cemetery – Section M, Lot 25, Grave 2
- Uniontown Greenlawn Cemetery – Section M, Lot 23, Graves 3 & 4
- Uniontown Greenlawn Cemetery – Section M, Lot 25, Grave 1

Seconded by Jeremy Yoder. Roll call votes were:

John Arnold	yes
Jeremy Yoder	yes

MEETING REPORTS/MISCELLANEOUS

- Trustee Yoder wanted to recognize the Lake Township FISH, Love our Community, North Canton & Lake Schools, local churches and the Lake YMCA for their contributions during this time. Trustee Arnold also thanked the food bank for their work. Trustee Arnold encouraged those that are able to donate blood at this time.

FISCAL OFFICER'S REPORT

20-124 A resolution was made by John Arnold authorizing the Board and Fiscal Officer to sign all Purchase Orders, Vouchers, and Reconciliations. Seconded by Jeremy Yoder. Roll call votes were:

John Arnold	yes
Jeremy Yoder	yes

- Trustee Arnold encouraged residents to wash their hands, practice social distancing and be safe.

20-125 A resolution was made by John Arnold to adjourn the meeting at 6:45 p.m. Seconded by Jeremy Yoder. Roll call votes were:

John Arnold	yes
Jeremy Yoder	yes

-absent-

Steve Lacey, Acting Clerk

Steve Miller, President

John Arnold, Vice President

Jeremy Yoder, Member

