

CORRESPONDENCE

1. Stark County Engineer – update on Mt. Pleasant Street/Pittsburg Roundabout Project
 2. Stark County Commissioners – release of 176.66’ of Dancer Avenue in Leffler Subdivision
 3. Stark County Transportation Improvement District – December 11th meeting packet
 4. Ohio Department of Administrative Services – weekly report of Contracts and Amendments
 5. Stark County Council of Governments – December 5th meeting packet of the SCOG General Membership Meeting
 6. Stark County Recorder – notice that Zoning Amendments are to be filed with the Stark County Recorder’s Office
 7. Stark County Township Association – December 14th meeting notice
 8. Stark County Regional Planning Commission – December 5th meeting packet
 9. Concentra – notice of pricing structure increase effective January 1, 2024
- Trustee Miller noted they received correspondence today that did not make the list from a company that is interested in doing e-waste at the recycling center. They consulted with the Road Superintendent and have some additional questions for the company such as where the waste is going.
 - Trustee Arnold noted in regards to correspondence No 1 the east side of the circle is still closed but everything else is open.

DEPARTMENT REPORTS

Police Department

- None.

Road Department

- None

Zoning Department

- None

Fire Departments/Fire Prevention Office

- None

OLD BUSINESS:

- None

NEW BUSINESS:

23-360 A resolution was made by Steve Miller authorizing the Board and Fiscal Officer to execute the following Road Open Permit:

D-23-27: Dominion Energy, 2863 Lake Center (new long service line)

Seconded by John Arnold. Roll call votes were:

| | |
|--------------|-----|
| Steve Miller | yes |
| John Arnold | yes |
| Jeremy Yoder | yes |

23-361 A resolution was made by Steve Miller rescheduling the December 25th Regular Meeting of the Board of Trustees to Tuesday, December 26th at 5:00 p.m. Seconded by Jeremy Yoder. Roll call votes were:

| | |
|--------------|-----|
| Steve Miller | yes |
| John Arnold | yes |
| Jeremy Yoder | yes |

23-362 A resolution was made by Steve Miller scheduling the “2024 Organizational Meeting” to immediately follow the regular meeting on Tuesday, December 26th, 2023. Seconded by John Arnold. Roll call votes were:

| | |
|--------------|-----|
| Steve Miller | yes |
| John Arnold | yes |
| Jeremy Yoder | yes |

23-363 A resolution was made by Steve Miller hiring Ryan Tompkins as an auxiliary Road Department employee at an hourly rate of \$18.00 per hour and pursuant to the provisions contained in Resolution No. 23-037, adopted January 3, 2023 and subject to all provisions of the Lake Township Trustees and the Lake Township Employee handbook. Employment is contingent upon completion of a successful drug test. Seconded by John Arnold. Roll call votes were:

| | |
|--------------|-----|
| Steve Miller | yes |
| John Arnold | yes |
| Jeremy Yoder | yes |

23-364 A resolution was made by Steve Miller in lieu of an in-person Christmas luncheon event, the Board authorizes an expenditure to purchase gift cards from the Hartville Kitchen for the Lake Township employees and zoning board members. Seconded by John Arnold. Roll call votes were:

| | |
|--------------|-----|
| Steve Miller | yes |
| John Arnold | yes |
| Jeremy Yoder | yes |

23-365 A resolution was made by Steve Miller Authorize the Board to execute the following Cemetery Deed:

- Woods Cemetery – Section South, Lot 369, Grave 2

Seconded by Jeremy Yoder. Roll call votes were:

| | |
|--------------|-----|
| Steve Miller | yes |
| John Arnold | yes |
| Jeremy Yoder | yes |

23-366 A resolution was made by Steve Miller accepting the resignation of Lynn Wiseman whose last date of employment will be December 15, 2023. Seconded by Jeremy Yoder. Roll call votes were:

| | |
|--------------|-----|
| Steve Miller | yes |
| John Arnold | yes |
| Jeremy Yoder | yes |

- The Board thanked Lynn for her 22 years of service and wished her well in her new venture.

23-367 A resolution was made by Steve Miller authorizing 4% increase in compensation for all non-bargaining employees, with the following exceptions: the fiscal assistant who will receive a 5% increase, the Zoning Administrator will receive a 6% increase and the part—time dispatcher at Uniontown Police Department will be moved to \$16.00 per hour to take effect January 1, 2024. Seconded by Jeremy Yoder. Roll call votes were:

| | |
|--------------|-----|
| Steve Miller | yes |
| John Arnold | yes |
| Jeremy Yoder | yes |

- The Board noted that the employees receiving increases above 4% are to bring them in line with neighboring townships. They spent quite a bit of time analyzing how we compare to other townships. They want to be sure they are fair to their employees as they have a great staff that is doing a great job.

23-368 A resolution was made by Steve Miller accepting the following quotes, dated 11.27.2023, from 415 Group and authorizing a total expenditure of \$12,133.00, for the Police Department. Said quotes are broken down and detailed as follows:

- Quote #004851 (Replacement Desktops for Police Desk 01 & 03) -- \$6,626.00
- Quote #004852 (Replacement Desktop for Police Desk 04) -- \$1,310.00
- Quote #004853 (Microsoft Surface Pro) -- \$2,244.00
- Quote #004854 (Additional Monitors) -- \$1,953.00

Seconded by John Arnold. Roll call votes were:

| | |
|--------------|-----|
| Steve Miller | yes |
| John Arnold | yes |
| Jeremy Yoder | yes |

23-369 Trustee Miller motioned the following resolution:

WHEREAS, the Township has received a distribution of monies (the “ARPA Funds”) from the American Rescue Plan Act of 2021 (“ARPA” or the “Act”); and

WHEREAS, Congress passed the Act effective March 11, 2021; and

WHEREAS, Section 603 created the Coronavirus Local Fiscal Recovery Fund which, among other things, appropriated money to cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (Covid-19); and

WHEREAS, Department of Treasury Final Rule, published on January 6, 2022, and effective April 1, 2022, provides in part that:

Treasury presumes that up to \$10 million in revenue has been lost due to the public health emergency and recipients are permitted to use that amount (not to exceed the award amount) to fund “government services.” [The “standard allowance”].

WHEREAS, the Board of Trustees has identified a project which, in the judgment of the Board, qualifies as a permitted use of the ARPA Funds, in direct support of governmental services, which consists of the following:

- Accepting the November 13, 2023, Proposal from MEB Systems, Inc. and authorizing an expenditure, for the Lake Township Administrative Offices, in the amount of \$159,650.00 (Option 3) for a new replacement roof at 12360 Market Avenue, as detailed in said Proposal. In addition, the Board authorizes legal

counsel to prepare a contract for said project and further authorizes the Board to execute said contract.

(the "Project").

NOW THEREFORE, it is hereby RESOLVED by the Board that:

1. The Township elected to use the standard allowance by way of Resolution No. 22-138 and its presumption of revenue loss due to the public health emergency and to use the amount authorized herein to fund government services.

2. The "Project" is hereby authorized and shall be paid for from the ARPA Funds in an amount not to exceed: \$159,650.00.

3. The Project described herein serves the objectives of the Act by providing services traditionally provided by a government, namely:

✓ **General government administration, staff, and administrative facilities**

4. Accordingly, the Project is in the best interests of the Township and is deemed a priority for the community.

5. No obligations paid under the authority of this Resolution were incurred prior to March 3, 2021.

Seconded by Jeremy Yoder. Roll call votes were:

| | |
|--------------|-----|
| Steve Miller | yes |
| John Arnold | yes |
| Jeremy Yoder | yes |

- The Board noted that the existing roof is almost 30 years old.

23-370 A resolution was made by Steve Miller determining that the Township is in possession of the following computer and electronic equipment that is obsolete and is unfit for the use for which it was acquired and is no longer needed by the Township. Further determining that this property has no value; therefore, the following items will be destroyed and/or disposed of in accordance with Section 505.10 (A)(7) of the Ohio Revised Code:

| Qty. | Item Description | Inventory No. | Year Purchased /Received | Proposed Method of Disposition |
|---------------------------------|--|---|--------------------------|--------------------------------|
| <u>Police Department</u> | | | | |
| 1 | Dell i5 computer [<i>hard drive removed to destroy</i>] | 533 | 2011 | Destroy/Dispose |
| 1 | Dell i5 computer [<i>hard drive removed to destroy</i>] | 533 | 2011 | Destroy/Dispose |
| 1 | Dell i5 computer [<i>hard drive removed to destroy</i>] | 533 | 2011 | Destroy/Dispose |
| 1 | Dell i5 computer [<i>hard drive removed to destroy</i>] | 533 | 2011 | Destroy/Dispose |
| 1 | Dell i5 computer (garage) [<i>hard drive removed to destroy</i>] | 533 | 2011 | Destroy/Dispose |
| 1 | Dell Optiplex 360 [<i>hard drive removed to destroy</i>] | 533 | 2011 | Destroy/Dispose |
| 11 | Panasonic ToughBooks (4) CF-30, (2) CF-31 (garage) [<i>hard drives removed to destroy</i>] | 521 (4) 562 (1) 554 (1) 578 (1) ??? (4) | 2013 | Destroy/Dispose |
| 9 | Motorola HT1000 Portable Radios (9 radios) | 304 | 1997? | Destroy/Dispose |
| 2 | Motorola HT1000 mobile portable radios | 396 | 2002 | Destroy/Dispose |
| 20 | Motorola HT1250 Portable mobile radios | 434 436 | 2005 | Destroy/Dispose |
| 3 | Motorola charging banks for HT1250 | 434 | 2005 | Dispose |
| 3 | 800Mhz RADIO Charging Bank (MOTOROLA) | 486 | 2016 | Dispose |
| 5 | Stalker Radar 9936, 9982, 9963, 9986 | 303 | 1996 | Dispose |
| 3 | Motorola charging banks for HT1000 | 304 | 1997? | Dispose |
| 13 | L3 Mobil-Vision BodyVision Camera set & charging station – not on inventory. | - | 2016 | Destroy/Dispose |
| 10 | TASER GUNS (2008) | 490 (8) 549 (1) 550 (1) | 2008 | Destroy/Dispose |

| Administrative Offices (including Zoning Dept.) | | | | |
|--|--|--------------|------|-----------------|
| ADMIN 1 | Dell PowerEdge T320 Tower Central Server unit, with Windows Server 2012 (hard drive removed to destroy) | 371 | 2015 | Destroy/Dispose |
| ADMIN 2 | M800 SFF 15-6400 2.7G, 4GB DDR4-2133 DIMM WORKSTATION W/DISPLAYPORT TO DVI ADAPTER M/F (hard drive removed to destroy) | 375 | 2016 | Destroy/Dispose |
| ADMIN 3 | M800 SFF 15-6400 2.7G, 4GB DDR4-2133 DIMM WORKSTATION W/DISPLAYPORT TO DVI ADAPTER M/F (hard drive removed to destroy) | 376 | 2016 | Destroy/Dispose |
| ADMIN 4 | M800 SFF 15-6400 2.7G, 4GB DDR4-2133 DIMM WORKSTATION W/DISPLAYPORT TO DVI ADAPTER M/F (hard drive removed to destroy) | 377 | 2016 | Destroy/Dispose |
| ADMIN 5 | M800 SFF 15-6400 2.7G, 4GB DDR4-2133 DIMM WORKSTATION (hard drive removed to destroy) | 378 | 2016 | Destroy/Dispose |
| ADMIN 6 | LENOVA X1 YOGA 15-6200U 2.3G LAPTOP, 3.0 DOCKING STATION (hard drive removed to destroy) | 380 | 2016 | Destroy/Dispose |
| ADMIN 7 | Meraki MR32 Access Point | 383 | 2016 | Destroy/Dispose |
| ADMIN 8 | Meraki MX65W Firewall & AP | 384 | 2016 | Destroy/Dispose |
| ADMIN 9 | Datto ALTO 2 LT250 Appliance (hard drive removed to destroy) | 385 | 2016 | Destroy/Dispose |
| ADMIN 10 | Synology NAS Storage disk & (2) 2tb Hard Drives (part of server) | 388 | 2020 | Destroy/Dispose |
| ADMIN 11 | Dell Latitude 3570 Laptop (hard drive removed to destroy) | Old UAN Comp | ?? | Destroy/Dispose |
| ZONING 1 | M800 SFF 15-6400 2.7G, 4GB DDR4-2133 DIMM WORKSTATION W/DISPLAYPORT TO DVI ADAPTER M/F (hard drive removed to destroy) | Zoning 91 | 2016 | Destroy/Dispose |
| ZONING 2 | M800 SFF 15-6400 2.7G, 4GB DDR4-2133 DIMM WORKSTATION (hard drive removed to destroy) | Zoning 92 | 2016 | Destroy/Dispose |

Seconded by John Arnold. Roll call votes were:

| | |
|--------------|-----|
| Steve Miller | yes |
| John Arnold | yes |
| Jeremy Yoder | yes |

23-371 A resolution was made by Steve Miller accepting a December 8, 2023, Quote from Terry's Truck & Trailer Equipment and authorizing an expenditure, for the Road Department, in the amount of \$2,632.50 to purchase and install a cover for the fuel tanks at Road Department. Seconded by Jeremy Yoder. Roll call votes were:

| | |
|--------------|-----|
| Steve Miller | yes |
| John Arnold | yes |
| Jeremy Yoder | yes |

23-372 A resolution was made by Steve Miller authorizing the Fiscal Officer to release bond for Road Open Permit No(s):

- O-23-26 issued to Underground Services for work performed for 2863 Lake Center Street

Seconded by Jeremy Yoder. Roll call votes were:

| | |
|--------------|-----|
| Steve Miller | yes |
| John Arnold | yes |
| Jeremy Yoder | yes |

23-373 A resolution was made by Steve Miller accepting the December 8, 2023, Estimate No. 1379 from Bio-Scene Recovery, Inc. for the cleanup of property located at 3000 Raymond Street NW, Uniontown, if the owner fails to abate said nuisance as determined pursuant to Resolution No. 23-334. Seconded by John Arnold. Roll call votes were:

| | |
|--------------|-----|
| Steve Miller | yes |
| John Arnold | yes |
| Jeremy Yoder | yes |

MEETING REPORTS/MISCELLANEOUS

- Trustee Arnold attended the SCOG meeting week. He noted the primary function of the SCOG is the Stark County Crime Map which is funded through all the townships, cities and villages.

FISCAL OFFICER'S REPORT

23-374 A resolution was made by Steve Miller authorizing the Board and Fiscal Officer to sign all Purchase Orders, Vouchers, and Reconciliations Seconded by Jeremy Yoder. Roll call votes were:

| | |
|--------------|-----|
| Steve Miller | yes |
| John Arnold | yes |
| Jeremy Yoder | yes |

PUBLIC SPEAKS

- None
- There will be no public speaks through the Facebook Live streaming; however, the Trustees still welcome your “public speaks” comments to be emailed to info@laketwpstarkco.com

23-375 A resolution was made by Steve Miller to adjourn the meeting at 5:18 p.m. Seconded by John Arnold. Roll call votes were:

| | |
|--------------|-----|
| Steve Miller | yes |
| John Arnold | yes |
| Jeremy Yoder | yes |

Matt Erb, Fiscal Officer

Steve Miller, President

John Arnold, Vice President

Jeremy Yoder, Member
